1. Utilized [Software]to perform photo editing, retouching and restoration.
2. Maintained chemical levels and solution integrity for automatic processors and hand development systems.
3. Filled tanks of processing machines with solutions such as developer, dyes, stop-baths, fixers, bleaches and washes.
4. Operated photo department cash register to scan items and process checks and credit card transactions.
5. Examined developed prints to determine defects such as broken lines, spots or blurs.
6. Calculated and mixed chemicals to develop reels, including developer, stop bath and fixer chemicals.
7. Developed and processed film and picture CDs and restored [Number] photos per [Timeframe] using [Software].
8. Assessed customer needs and examined order contents to identify processing requirements and timelines.
9. Used inkjet printer, canvas and metal prints and mat boards to print and mount images.
10. Changed water and air filters on photo equipment [Number] times per [Timeframe] to keep equipment in optimum condition.
11. Displayed originality while utilizing [Software] to help customers create unique photo products.
12. Converted motionless photographs and motion picture film to CDs and DVDs through [Action] and [Action].
13. Minimized financial discrepancies by accurately analyzing report data and devising appropriate solutions.
14. Maintained lab printers and processing equipment, ensuring proper functioning for each shift.
15. Trained employees on proper procedures for handling money, printing photographs and restocking supplies.
16. Managed escalated customer orders to meet aggressive deadlines and special orders.
17. Performed opening and closing procedures to keep operations running smoothly.
18. Updated tags, displays and signage for special promotions.
19. Accepted and completed in-person and online orders for photographs and photo merchandise.
20. Provided high level of assistance to customers regarding special photo projects.
21. Managed photo lab inventory, placing orders for toner, ink and paper when supplies were low.
22. Handled negative and photo processing, typically exceeding [Number] prints per week.
23. Implemented time-saving methods, which enabled photo lab to run more efficiently.